

STATE OF HAWAII STATE PROCUREMENT OFFICE HONOLULU, HAWAII

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TO: Chief Procurement Officers

Executive Departments (except DOE) Hawaii Health Systems Corporation

From: Lloyd I. Unebasami, Administrator

Subject: SPO CI List No. 00-5

Products and Services Furnished by the

Hawaii Correctional Industries Department of Public Safety

Pursuant to Section 103D-102(b)(3), HRS, governmental bodies are exempt from Chapter 103D, HRS, when procuring"... goods, services, or construction from a governmental body other than the University of Hawaii bookstores, from the federal government, or from another state or its political subdivision...". Further, pursuant to §354D-6(d), HRS, the administrator of the State Procurement Office (SPO) shall provide a list of goods and services available from the Correctional Industries program (CI) that State agencies may purchase.

Therefore, this is to advise that agencies are free to purchase from CI, without bidding, the following CI manufactured or produced goods and services, even though State Procurement Office (SPO) price lists are issued for comparable goods and services:

- 1. Office modular furniture and related components;
- Ergonomic office seating;
- 3. Desk based systems;
- 4. Printing services;
- 5. Textile and sewing:
- 6. Computers and related programs;
- 7. Furniture refinishing and reconditioning; and
- 8. Office services: Multimedia presentations;

Banners and posters; Large scale scanning;

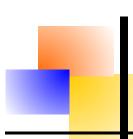
Document scanning; and

CD duplication.

Attached brochure explains the CI program and the goods and services offered. This brochure is also available on disk and CI will send you the disk upon request. SPO will advise of any additions or deletions to the above listing.

If you have any questions on the CI program and the work they perform, please contact Curtis Collins of CI, telephone 486-4883.

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How to Use the Catalog

General Information



Office Furniture

Panel Systems Seating Furniture Refinishing and School Desks

Institutional Bedding

Pillows Mattresses

Garments

ACO Uniforms Inmate Uniforms Embroidery

Chemicals

Cleaning Products

Printing Services

High Speed Photocopying Printing Bindery

About **HCI**

Hawaii Correctional Industries...

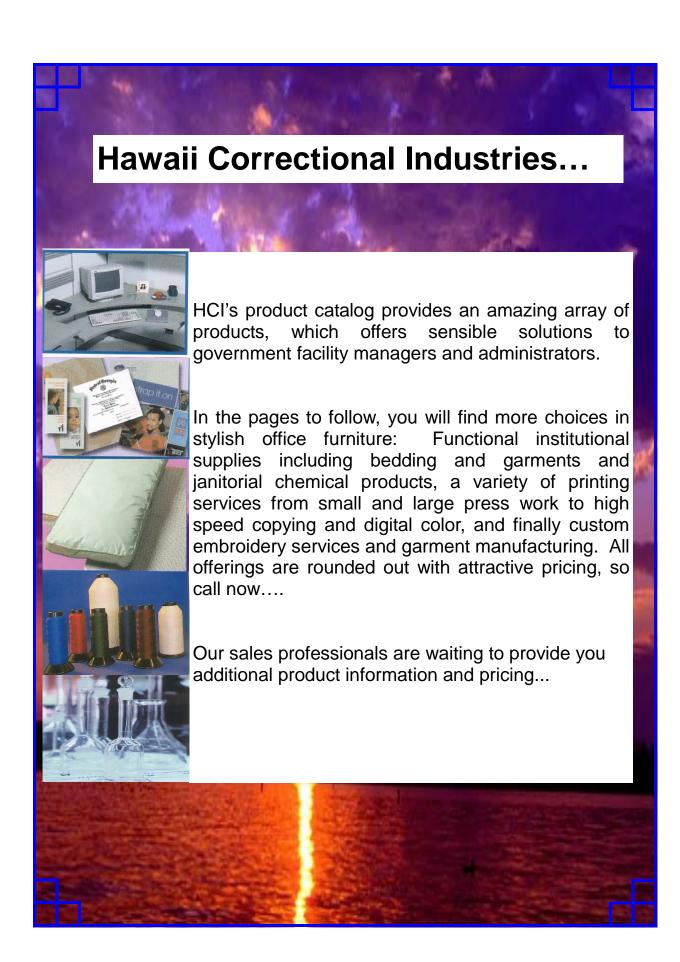
is a division of the State of Hawaii, Department of Public Safety. HCl is required by state statute to be self supporting, while providing a comprehensive work program for inmates. HCl is restricted to sell only to government and non-profit agencies.

This creates an inherent necessity to cultivate and retain longterm business relationships with all of its customers. This is accomplished by providing quality goods and services at competitive prices.

HCI offers a broad variety of products including:

- Office furniture
- Institutional bedding
- Sewing and embroidery
- High speed printing
- Janitorial chemicals

Call us today... (808) 486-4883 or fax (808) 488-4999



General Information

Ordering

Orders may be transmitted via fax or mail. Please provide the following information on your order:

- Agency name, billing and shipping addresses, and phone and fax numbers
- Product number, description, color, and price for each item
- Any special instructions regarding delivery or billing
- Approved Purchase Order

Orders may be sent to:
Hawaii Correctional Industries
99-902 Moanalua Road
Aiea, Hawaii 96701

Phone: (808) 486-4883 Fax: (808) 488-4999

Invoicing

Invoices are generated and mailed at the time of shipment. Payment terms are Net 30 Days. Please make your remittance payable to Hawaii Correctional Industries and return one copy of the invoice with payment to insure proper credit.

Warranty

Hawaii Correctional Industries will repair or replace, at its exclusive option, any alleged defective item or component it manufactures, according to the following schedules. HCI makes no other expressed or implied warranty regarding any product it manufactures.

<u>Product</u>	<u>Warranty</u>
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and on upholstery and glides

Office Seating, 24-hour use On structural integrity

and on upholstery

Metal File Cabinets Structural integrity

Modular Panel Systems On structural integrity

and on upholstery and glides

Tables Structural integrity

Mattresses, Pillows Structural integrity

Chemicals Stated shelf life of product

Changes

Items may be discontinued or modified in design or appearance. If there are changes with any item on your order, you will be notified by your Sales Representative before the order is processed.

Prices

Current price list are available; please call your HCI Sales Representative.

Cancellations

Cancellations must be received by our HCI Sales Representative Customer Service Department at least 14 calendar days before the scheduled delivery date in order to avoid restocking fees. Custom orders, or those that require a special fabric or laminate selection, cannot be cancelled once the work has commenced.

Receiving

When merchandise is received, if shipping damage or other defects are noted, please do not accept the merchandise. Please make a note of the damage on your copy and the driver's copy of the delivery receipt and have the driver sign

both copies. If concealed damage is found after the driver leaves, you must report it to the Sales Representative immediately after delivery in order to preserve your right to return the damaged merchandise and receive proper replacement or credit.

Delivery of Merchandise

All orders are shipped within the State of Hawaii. Delivery is to your loading dock unless otherwise specified.

Return of Merchandise

Please inspect merchandise immediately upon delivery. If you wish to return an item, you must request authorization to do so within 48 hours of receipt. Standard merchandise returned under these conditions will be credited at full value, except with custom orders where a 20% restocking fee may be applicable.

- * In any case, no returns will be accepted after 48 hours.
- * Custom orders cannot be returned for full credit.





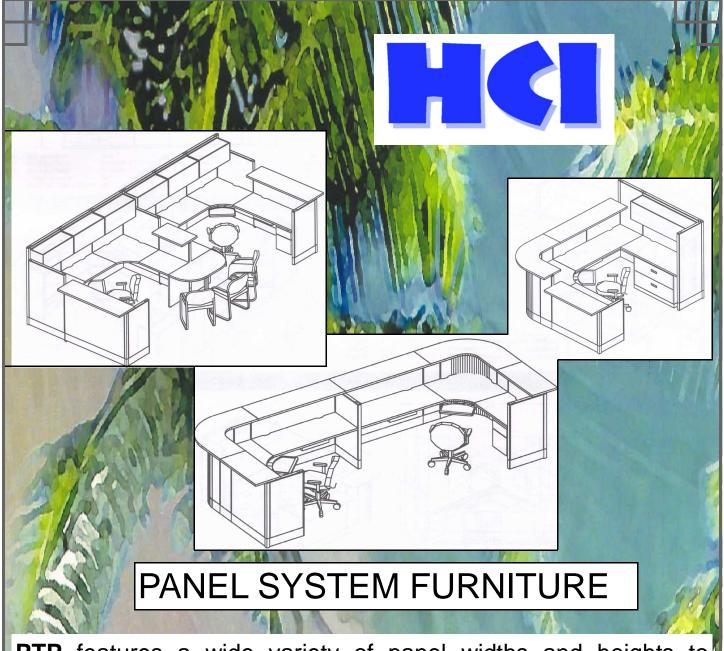
provides flexibility and durability within any office setting. By recognizing the challenges our customers face in planning their office space, we strive to meet each customer's specific needs by offering a variety of solutions through our system furniture.

PANEL TO PANEL OR TRANSFORM FURNITURE

By using PTP or TRANSFORM FURNITURE, customers may adapt to the evolving needs of their office environment. From the receptionist to administrators to managers, HCI can provide a comfortable, productive work area for each individual. Our systems accommodates many pieces of electronic equipment while keeping offices functioning smoothly. While utilizing every possible space, our systems portray a clean, stylish image.



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PTP features a wide variety of panel widths and heights to provide flexibility. Work surfaces and vertical storage areas provide ample space for working effectively. Electrical, phone, and computer cables can be conveniently routed. A selection of paper management and other personal accessories complete the custom tailored workstations. **PTP** offers flexibility with the needs of all types of personnel in mind.

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and durability in a flexible, efficient filing system. Choose drawers or receding doors. Electrostatic powder coat paint provides a durable, glossy finish. Drawer interlock, counter-balance weights and integrated pulls comply with all current safety standards for office furniture.



LATERAL FILES

N	2 Drawer 4 Folder Bars	36" x 18" x 27"
	2 Drawer 4 Folder Bars	42" x 18" x 27"
d	3 Drawer 6 Folder Bars	36" x 18" x 39"
ì	3 Drawer 6 Folder Bars	42" x 18" x 39"
	4 Drawer 8 Folder Bars	36" x 18" x 51"
	4 Drawer 8 Folder Bars	42" x 18" x 51"
1	5 Receding-Door Rollout Shelf 10 Folder Bars	36" x 18" x 65"
	5 Receding-Door Rollout Shelf 10 Folder Bars	42" x 18" x 65"

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Drawers

For more information call or fax at Phone: (808) 486-4883 Fax: (808) 488-4999





PC1-DA1493 Office

- Sleek Hi-tech 21st. century design boasts air breathability throughout the 22" mesh back
- STANDARD! Adjustable lumbar support adjusts 2"
- Super-soft adjustable arm rests promote healthy keyboard & mouse use
- Arm height adjusts 2-1/2"
- Arm width adjusts 1-1/2"
- Unique flexible waterfall seat front reduces leg pressure; Seat 20-1/2" wide x 19-1/2" deep
- Exclusive patented dual action synchronous knee-pivot control has 3 at-rest angle adjustments—forward, midrange & rearward, plus tilt tension adjustment
- STANDARD! Seat slider for seat depth adjustment 2" range
- Available in task model as well as companion sled model

PC1-DA1497 Office Gust

SOFLINE L-24 W/BREAKAWAY ARMS

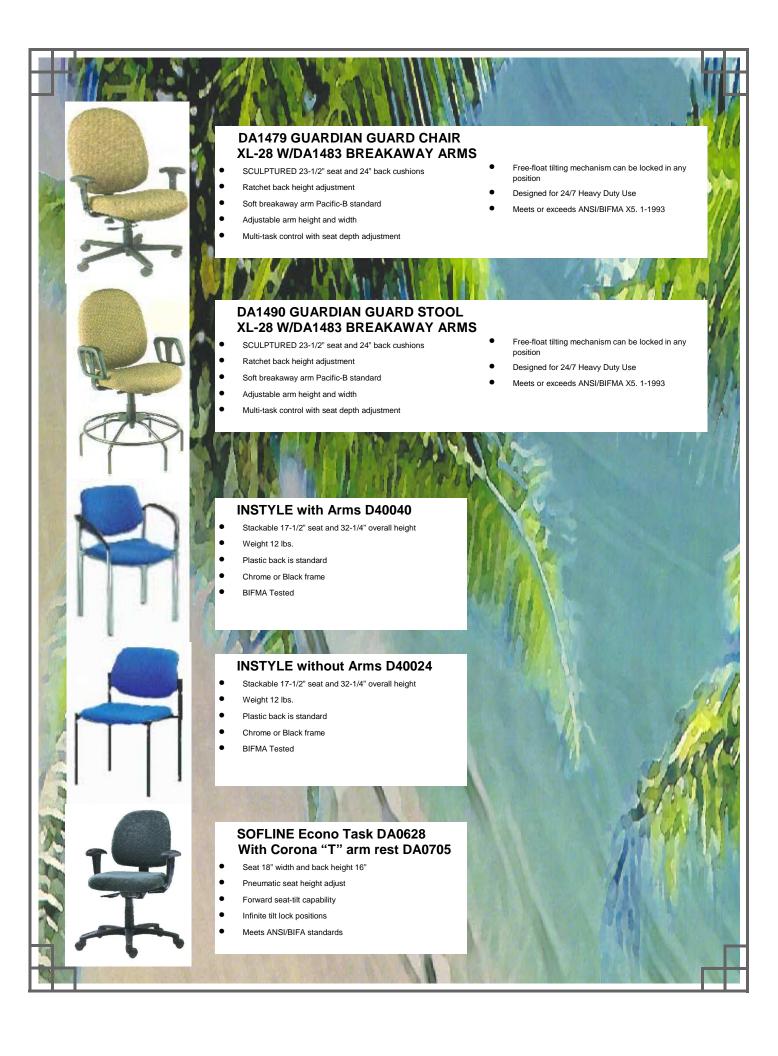
- Sof-style 22" seat and 24" back cushions
- Ratchet back height adjustment
- Soft breakaway arm corona standard
- Adjustable arm height and width
- Multi-task control with seat depth adjustment
- Free-float tilting mechanism can be locked in any position
- Two different "at rest" seat angles
- Independent back angle adjustment
- Meets or exceeds ANSI/BIFMA X5. 1-1993

SOFLINE M-20 W/BREAKAWAY ARMS

- Sof-style 20" seat and 20" back cushions
- Ratchet back height adjustment
- Soft breakaway arm corona standard
- Adjustable arm height and width
- Multi-task control with seat depth adjustment
- Free-float tilting mechanism can be locked in any position
- Two different "at rest" seat angles
- Independent back angle adjustment
- Meets or exceeds ANSI/BIFMA X5. 1-1993

SOFLINE S-16 W/BREAKAWAY ARMS

- Sof-style 18" seat and 16" back cushions
- Ratchet back height adjustment
- Soft breakaway arm corona standard
- Adjustable arm height and width
- Multi-task control with seat depth adjustment
- Free-float tilting mechanism can be locked in any position
- Two different "at rest" seat angles
- Independent back angle adjustment
- Meets or exceeds ANSI/BIFMA X5. 1-1993



BEDDING **Mattresses** 30" x 75" x 4" **Sheets** Solid white bleached cotton 66" x 104" or 115" **Pillows** 20" x 26" **Pillowcases** Hawaii Correctional Industries For more information call or fax at 99-902 Moanalua Road Phone: (808) 486-4883 Fax: (808) 488-4999 Aiea, Hawaii 96701

Garments

Hawaii Correctional Industries Now gives you quality Custom Sewing and Embroidery

Embroidery Services

Patches, shirts, and hats.



Vests

Fluorescent orange mesh with Velcro closure system, trim bound.



White Inmate Hats

65 / 35 poly/cotton twill, elastic one-size-fits-all headband.



White Laundry Bags

100% knitted polyester, nylon mesh, snap type closure. 18" x 24"



White Boxer Shorts

65 / 35 poly/cotton twill, 2" wide elastic waistband. Available in sizes Small -10XL



Men's Detention Pants

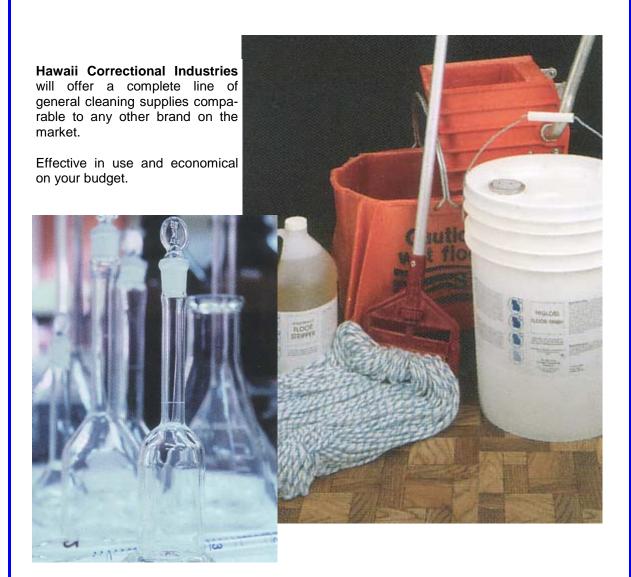
65 / 35 poly/cotton twill, elastic waistband, cuff less legs. Available in sizes Small - 10XL



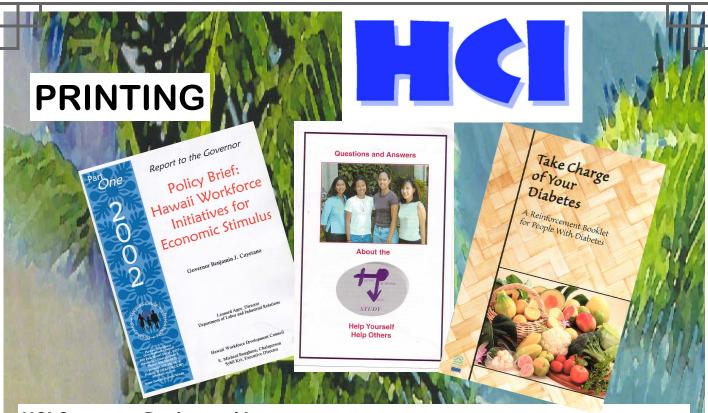
Men's Detention Shirts

65 / 35 poly/cotton twill, V-neck, pullover, pocket on left chest. Available in sizes Small - 10XL





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HCI Computer Design and Layout

In an effort to offer the best possible service, HCI is pleased to offer computerized typesetting, forms and graphic design services, with high resolution (1200 x 600 dpi). Proofs provided prior to printing.

HCI Four - Color Digital Printing

Hawaii Correctional Industries now provides complete in house service for your 4-color process needs!

How does this help you? First, you can work with one point of contact, your HCl Sales Representative. Most importantly, the integration of these services will produce a savings in money and valuable time.

Call your HCI Sales Representative today for more information.

HCI Four – Color Digital Printing Technical Guidelines

To insure a smooth output in our color match proofing system, please provide your digital files along with a color laser print for reference in one of the following: MAC or PC format on 3.5" disk, ZIP, or CD (CD Preferred).

Computer generated files should be prepared in PDF image format stating whether it is for PC or MAC and should be prepared utilizing distiller setting for print optimization.

Film negatives, if provided, should be 150 line, right-reading, emulsion side down. Camera ready art should be output at 100 lines per inch if art includes tints. Text should be at 600 dpi minimum.

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Printing Services (Prices vary per paper stock, color ink, and quantity)

- Maximum paper size = 19" x 25" (18" x 24" image area)
- Spot color
- · Carbonless forms
- Labels (pressure sensitive or gummed)
- Booklets and brochures
- Portfolios
- Business cards
- Letterheads and envelopes

Finishing

- Binding (comb binding, plastic coil, perfect, saddle-stitch, stapling)
- Padding
- Hole punching, perforations, die-cutting
- Numbering

Instant Document Reproduction (Photocopying)

- Black print
- Stapling upper left hand corner or saddle-stitch
- Tape binding: Minimum of 7 sheets with cover
 Maximum of 125 sheets with cover
 Color tapes available (blue, brown, white, black, gray)
- Original photos scanned into copier for quality reproduction
- Fast turn-around time
- · Print directly from digital file

Digital Color Press

- Can do up to an 11"x17" full bleed
- Can copy on coated cover, text stock, and label paper

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Letterheads, Carbonless Forms, Business Cards, and Business and Mailing Envelopes

LETTERHEADS

1000 piece minimum 8-1/2" x 11" 20# White Bond

LETTERHEADS

8-1/2" x 11" 25% or 100% Rag Bond

Carbonless Forms

2 Part 8-1/2" x 11" White/canary or pink

3 Part 8-1/2" x 11" White/canary/pink

4 Part 8-1/2" x 11" White/canary/pink/goldenrod

5 Part 8-1/2" x 11" White/green/canary/pink/goldenrod

Carbonless Forms

2 Part 8-1/2" x 14" White/canary or pink

3 Part 8-1/2" x 14" White/canary/pink

4 Part 8-1/2" x 14" White/canary/pink/goldenrod

5 Part 8-1/2" x 14" White/green/canary/pink/goldenrod

Business Cards

500 minimum order

House stock-80# White Starbrite Opaque Cover

Special stock available upon request and at additional charge

Specify ink colors

House Stock with Gold Foil State Seal available:

Seal position: top center on house stock.

Varying seal positioning is available upon request and at additional charge

Some artwork supplied by customer may need size adjustments which requires an additional charge.



Business Envelopes

1,000 pieces minimum White Envelopes

#10 Regular 4-1/2" x 9-1/2"
#10 Window 4-1/8" x 9-1/2"
#9 Regular 3-7/8" x 8-7/8"
#9 Window 3-7/8" x 8-7/8"

Mailing Envelopes

32# Manila or Catalog Non-Clasp Envelope

#6-3/4 Regular 3-5/8" x 6-1/2"

- 6-1/2" x 9-1/2"
- 9-1/2" x 12-1/2"
- 10" x 13"
- 12" x 15-1/2"

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COLOR SHEET

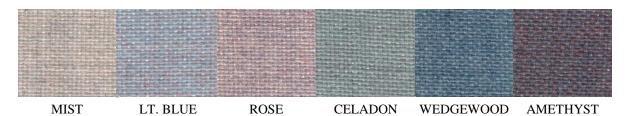
STANDARD LAMINATES







STANDARD PANEL FABRIC



STANDARD SEATING FABRIC



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NOTES

For more information call or fax at

Phone: (808) 486-4883



Items may change without notice

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